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**AMBER HOTEL CENTRAL / RESERVATION FORM**

■ **RESERVATION APPLICATION**

**◎ E-mail :** **blackbear14@naver.com** **◎ TEL: 064-745-7461 ◎ FAX: 064-805-8686**

■ **Please, Fill out the form and mark your preference.**

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| **“ IEEE BigComp 2023 “** |
| **Family Name** |  | **First Name** |  |
| **Company** |  | **TEL. No.** |  |
| **E-mail** |  | **Mobile. No.** |  |
| **Room rate**  | **\ 75,000** |
| **※ Above amount is the total amount including tax and service charge.** **(Room Only Rate / Breakfast excluded)** |
| **Check-in date** |  | **Check-out date** |  |
| **Number of****guests to stay** | **1person ( ) / 2people ( ) / other ( )** |
| **Breakfast rate KRW 10,000 /****per person** | **Number of applicants :** | **Number of non-applicants :** |
|  **Additional Requests** |  |

**※ Credit card details**

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| CREDIT CARD | Credit card company : (ex. SHINHAN CARD) |
| Number of credit card : |
| expiration date : | **Signature** |
| Cardholder name : |
| Please fill in the credit card field, the credit card provided will be used for reservation guarantee, not payment. |

**▶ Changes and cancellations must be made up to 7 days prior to the check-in date in order to be able to cancel and change reservations free of charge. In case of No-show (Situation where you do not stay without contact after reservation), a fee and room rates will be charged according to our regulations.**

▶ **Cancellation Policy** (As follows, and a fee is charged based on the check-in date and the first night's rate.)

**-** Cancellation before 7 days: 0% / 6 to 3 days before : 30% / 3 to 1 day before : 50% /

Cancellation on the check-in date and no-show: 100% of the first night’s rate will be charged as a fee.

**- Reservation** : 박신영 (Shin-young Park) - **Office hour** : 09:00 ~ 18:00

- **General Manager** : 허성문 (Sung-mun Heo) 010-3210-5840 / blackbear14@naver.com

▶ Check-in is from 15:00, and check-out is until 11:00.

▶ Please fill out the room reservation application form and apply by email (blackbear14@naver.com)**.**